

1 Name and Meaning of the association

Art. 1 Name

Under the name “Organisation of Business and Industrial Engineering Students”, short OBIS, an association exists in accordance with article 66Ff of the ZGB as an autonomous section of the association of the students at the ETH (VSETH) in accordance with article 11Ff of the bylaws of the VSETH. The bylaws of the VSETH are superordinate to the ones of OBIS. The association OBIS is the association of students at the department Management, Technologies and Economics (D-MTEC) at the Federal Institute of Technology in Zürich (ETH). The association was formed in 2007 out of a commission “Organisation der Betriebs- und Produktionsingenieure der ETHZ” which was founded 2001 as a commission of the academic association of mechanical- and electrical engineers (AMIV).

Art. 2 Meaning

The association wants

- to further the social sense of responsibility of the MTEC students.
- ensuring of the interest of the MTEC students and their representation towards inside and outside.
- to maintain and care a friendly relation towards other student associations, especially towards other “Fachvereine”.

The association forbids itself political and religious involvement but reserves itself the right to comment on general political problems. These comments are not binding for the members.

Art. 3 Finances

The capitals of OBIS are mainly financial aids by the VSETH. OBIS can itself find new sponsors.

2 Members

Art. 4 Forms of membership

The association consists of

1. ordinary members
2. extraordinary members
3. honorary members

Art. 5 Ordinary members

All VSETH members who belong to the Department MTEC of the ETH Zurich are ordinary members (VSETH bylaws Art. 12) .

Art 6 Extraordinary members

The general assembly (GV) nominates with a 2/3 voting power the acceptance of extraordinary members.

The board can also nominate Bachelor students as extraordinary members in the study course MTEC. As soon as this kind of extraordinary member enters the MTEC course, he or she will automatically become an ordinary member as long as he or she is a member of the VSETH.

Extraordinary members who are not members of the VSETH, pay their semester fee directly to OBIS.

Art. 7 Honorary members

The general assembly (GV) nominates with a 2/3 voting power the acceptance of honorary members.

Art. 8 Leaving / Expulsion

The membership is voided automatically with exmatriculation from the study course MTEC. The general assembly can exclude a member with a 2/3 voting power from jobs and events of the OBIS.

Art. 9 Rights of Members

1. Every ordinary member has the right to take influence and has active and passive voting right.
2. Extraordinary members have the same rights like the ordinary members.
3. Every members benefits of all the advantages of the association and has the right to address proposals at assemblies and also bring written proposals to the board for use at the GA. The members can look into revisor reports, balance sheet and the budget before the GA.
4. Honorary members have no voting right but can take part at OBIS events without additional costs.

Art. 10 Duties of Members

1. Every member is urged, to join any assembly that has been called in by the board.
2. Every member has the duty to fulfill the overtaken tasks with accuracy.

Art. 11 Membership Fee

The membership fee of the ordinary members is exclusively defined and collected by the VSETH. The membership fees for extraordinary members is 10.- CHF per semester. Honorary members don't pay membership fees.

3 Organs of the association

Art. 12 Organs

The organs of the associatoin are:

1. the general assembly,
2. the executive board,
3. the commissions,
4. the revisors.

4 General Assembly (GV)

Art. 13 Ordinary General Assembly

1. An ordinary general assembly usually takes place at the beginning of every semester but at least once a year at the beginning of a semester. For this the members will be invited by publication of the list of agenda items at least 14 days before the GA.
2. Members with voting right may make proposals as follows:
 - a) Proposals of more than 1000.- have to be handed in and explained at the board in written form 7 days prior to the GA. The revised agenda item list will be announced to the members 5 days prior to the GA.
 - b) Other proposals can be given verbally at the GA.
 - c) There is a vote on all the proposals.

Art. 14 Extraordinary General Assembly

The president or a member of the board schedules an extraordinary GA on demand by

1. The majority of the board or
2. A fifth of all member or
3. The member-council of the VSETH (MR) or
4. The revisor,

if there is a written proposal at him. The members will be invited following art.13 like to an ordinary GA and act in accordance with art. 16.

Art. 15 Quorum of the General Assembly

Every ordinarily called in ordinary or extraordinary GA is able to make enactments and vote.

Art. 16 Operations of the General Assembly

1. The GA makes the following issue- and individual-related enactments:
 - a) allows the budget of the predeceasing budget-period and the budget of the following period,
 - b) handles messages and proposals of the board,
 - c) handles messages and proposals of the members,
 - d) allows the semesterreport of the president,
 - e) dismisses the president and the board on demand of the revisor,
 - f) takes the commission reports and dismisses the heads of commissions,
 - g) elects the president singly according to art.16.5.b,
 - h) elects the rest of the board, a revisor and a backup revisor together as a group according to art.16.5.a,
 - i) elects the commissions,
 - j) elects the heads of commissions and the commissionmembers according to art.16.5.a
2. The president or a board member elects the votecounters by calling for them. They are in that position for the duration of the session.
3. If at least one member requests it, the voting is done secretly.
4. The following voting modi exist for issue related enactments:
 - a) At general enactments the absolute majority of all the valid handed in votes decides.
 - b) Enactments which are changements of the bylaws need a majority of two thirds of the votes.
5. The following voting modi exist for individual-related enactments:
 - a) The election of the groups needs a relative majority. If one member requests, there will be separate elections for every member of the group.
 - b) The separate election takes place in the first ballot with a two third majority of the handed in votes. In the second ballot the relative majority decides between the candidates that received the most votes in the first ballot.
6. The enactments are protocolled. The protocol is being approved of as such:
 - a) The protocol is distributed to the members. They have 7 days to suggest changements.
 - b) Should there be changement proposals from the members the protocol is being corrected and again distributed to the members. Should there be more changement proposals then the board can decide if it wants to do these changements.
 - c) the board approves of the protocol.

5 Board

Art. 17 Board

The board is composed of at least 3 members:

1. the president,
2. the treasurer,
3. another board member.

Art. 18 Mission

The board leads the association, conducts transactions, files motions to the GA and implements its resolutions.

Art. 19 Board meetings

1. During the semester the board meets at least once monthly or as soon as necessary.
2. The board is quorate with half of its members present. Decisions require a majority of all valid votes. A tie may be broken by the president.
3. The board members report to the president about their activities.

Art. 20 Board members' duties

1. The president represents the association inwards and outwards, calls in general assemblies and board meetings and heads them. The assembled members may vote to transfer this competence to another member. The president may access all account books. He holds the tie-breaking vote in all meetings. The president and the treasurer hold power of attorney to operate the association's accounts. The president prepares the semester report based on the board members' reports. The semester report is publicised and sanctioned by the general assembly. The president is a member *ex officio* of VSETH's Fachvereinsrat (FR).
2. The president may delegate his functions in FR and board meetings in case of absence.
3. The treasurer is responsible for the accounting. At the beginning of each semester he closes the previous semester's accounts and writes the balance sheet. He audits the commissions' bookkeeping. The treasurer and the president hold power of attorney over the association's accounts.

Art. 21 Electing new board members

The board may elect new members by a majority vote of all members without calling in a general assembly as needed during the semester.

Art. 22 Giving up board membership

Board members who are abroad for more than two months or who hold a job that prevents them from fulfilling their duties are required to give up their office and to recommend a successor.

Art. 23 Finances

The board must respect the budget approved by the GA. It may decide on additional non-budgeted expenses up to 1'000.- in each board meeting. The expenses may not exceed OBIS's assets.

6 Commissions

Art. 24 Principles

The GA may create commissions as needed. Each commission is subordinate either to a board member or to the board as a whole. The GA sets each commission's rights and duties, if need be in commission bylaws.

Art. 25 Commission bylaws

1. The commission bylaws govern the commission's organisation and activity.
2. The commission bylaws are voted by the general assembly.
3. The commission bylaws do not contradict the OBIS bylaws.

Art. 26 Members

The GA elects the commission members for the time until the next ordinary GA, unless provided otherwise by the commission bylaws. The commission's president and the commission's treasurer must be elected by the general assembly.

Art. 27 Organisation

The commission's president keeps the president or the responsible board member, as the case may be, informed about the commission's activities. He writes a report for the GA about the commission's activity at the end of every semester.

Art. 28 Finances

1. Contributions to the commissions are to be included in OBIS's budget.
2. OBIS's treasurer audits the commissions' accounts.
3. If a commission has no own treasurer, the OBIS treasurer will handle the commission's accounts.
4. The commissions' accounts and balance are to be integrated into the association's accounts and balance and must be examined by the auditor.

7 Auditors

Art. 29 Mission and members

1. The general assembly elects an auditor and a substitute auditor. Board members may not belong to the auditing group.
2. The auditor examines the association's accounts. He reports to the next GA about the association's accounts. His report is publicised at the GA.
3. The auditor may ask a professional accountant for advice.

8 Liability

Art. 30

Liability for OBIS's commitments rests solely on the association's assets. The members' liability is limited to their semester contribution.

9 Bylaw amendments

Art. 31 Amendment procedure

5. Bylaw amendments and the adoption of amended bylaws must be approved by the GA with a two thirds majority.
6. Bylaw amendments must be approved by VSETH's GPK (control committee).
7. Bylaw amendments suggestions by the board must be announced at least fourteen days before the GA. Members may hand in amendment suggestions in writing up to ten days before the GA.

10 Association dissolution

Art. 32

The GA may dissolve the association. A dissolution must be voted by at least half the association's members. The dissolved association's assets escheat to VSETH.

11 Final provisions

Art. 33

The articles in VSETH's bylaws regarding Fachvereine (student associations) apply to OBIS.

Art. 34

The present bylaws were drawn up and approved on October 8, 2009.